

Reminder



Guru Gobind Singh Indraprastha University
Sector-16 C, Dwarka, New Delhi
(General Administration Branch)

F.No. GGSIPU/DR(GA)/22-23/365

Dated: 27/01/2023

CIRCULAR


General Administration branch is entrusted with the responsibility of making of ID cards of first year students **on urgent basis**.

In this regard, all the Deans/Directors/HODs are requested to kindly refer GA branch earlier circular no. 360 dated 25/01/2023 w.r.t. provide the student data in excel format as well as the softcopy of photo of student, signature of students, signature of Dean in jpeg format through email at gabranh@ipu.ac.in and centraldispatch@gmail.com and hardcopy of the same alongwith duly filled up and signed application form for preparation ID cards be provided to GA branch.

All the Deans/Directors/HODs are requested to ensure that the requisite data for issuance of ID cards may be provided, as stated above to the GA branch latest by tomorrow i.e. 28/01/2023, Saturday positively as GA branch is fully functional on Saturday.

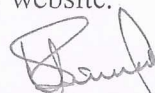
For any query, you may contract at 011-25302142 or with the concerned official of central diary of GA branch i.e. Ms. Kamlesh, Mobile: 8700912038 and Sh. Mithilesh Yadav, Mobile: 9810457956, so that the same could be taken up on priority.

This may be treated as most urgent basis.


27/01/23
(Dr. Vijay Kumar)
Deputy Registrar (GA)

Copy for information to:-

1. The Hon'ble Vice Chancellor, Guru Gobind Singh IP University for information.
2. The Registrar, Guru Gobind Singh IP University for information.
3. All Deans/Director/Branch Heads for necessary action at their end pl.
4. Prof. A.K.Saini, Director, Development/NAAC Coordinator, GGSIPU.
5. Dr. Savita Mittal, Dy. Librarian, UIRC, GGSIPU
6. In-charge, UITS with a request to upload the Circular on university website.
7. Office Copy


(Vijendra Singh)
Assistant Registrar (GA)